

**Seeking qualified applicants for a tenure-track position of Associate Professor (*Koshi*)  
at Gunma University International Center.**

**GUNMA UNIVERSITY INTERNATIONAL CENTER**

The Gunma University International Center is now accepting applications for a full-time position as Associate Professor (*Koshi*) (<http://www.gunma-u.ac.jp/>). The International Center is responsible for international affairs, inbound and outbound students as well as international cooperation between Gunma University and academic institutions abroad.

- 1) Institution: Gunma University International Center
- 2) Position: Associate Professor (*Koshi*). (Full-time, five-year contract. Eligible for tenured position subject to review during the term of employment. Unsuccessful reviewees will not be renewed.)
- 3) Location: Aramaki campus, Maebashi, Gunma
- 4) Starting Date: 1 October 2018
- 5) No. of Positions: One (1)
- 6) Responsibilities:
  - (1) Plan, coordinate and contribute to Gunma University's internationalization efforts
  - (2) Proposal and management of international student exchange programs
  - (3) Supporting the development of exchange agreement programs with overseas institutions
  - (4) English-language classes and English-taught classes (general subjects) for undergraduate students
  - (5) Planning and coordination of university-wide English-taught programs
  - (6) Promote Gunma University internationally
  - (7) Other work related to the Gunma University International Center
- 7) Remuneration: According to Gunma University regulations
- 8) Qualifications:
  - (1) Master's Degree or equivalent higher education qualifications
  - (2) There are no restrictions on nationality but successful applicants must have a high proficiency in both English and Japanese (non-native Japanese applicants must be able to perform administrative duties and tasks in Japanese).
  - (3) As a team member of the Gunma University International Center, it will be necessary to understand the policies of Gunma University's internationalization strategy and to be passionate about the areas of internationalization and international exchange.
  - (4) The ideal candidate will have at least 3 academic publications.
  - (5) The ideal candidate will have teaching experience (including work as a part-time teacher) at the university and/or at the secondary level.
- 9) Application Deadline: 15 June 2018

10) Application Materials:

- (1) Curriculum Vitae
  - (a) Use the designated form available at  
~~([http://www.gunma-u.ac.jp/html\\_kokusai/international\\_0.html](http://www.gunma-u.ac.jp/html_kokusai/international_0.html))~~
- (2) List of Publications & Activities
  - (a) 1) Books 2) Original Articles 3) Review Articles 4) Translations 5) Academic Presentations 6) Grants-In-Aid (MEXT & Other Funding) 7) Other Activities
  - (b) Use the designated form available at  
~~([http://www.gunma-u.ac.jp/html\\_kokusai/international\\_0.html](http://www.gunma-u.ac.jp/html_kokusai/international_0.html))~~
- (3) Copies of major publications
  - (a) Submit copies of your major publications
- (4) Statement of Purpose
  - (a) Describe your experience and aims in the areas of international exchange, education and research. Approximately 2 A4-sized either in English or Japanese (2000 characters in Japanese)

11) As part of the screening process, applicants are asked to sit for an interview and give a demonstration lesson in English. Travel expenses must be borne by the applicant. The details of an interview will be informed by 20 June 2018.

12) We will inform you of your results.

13) For further information, please contact:

Mr. Satoshi Akiho  
Head, International Exchange Office  
Gunma University  
+81 (0)27-220-7625  
s-akiho@jimu.gunma-u.ac.jp

14) Send application to:

Prof. Michiko Suematsu, Director  
Gunma University International Center  
Gunma University  
4-2 Aramaki-machi  
Maebashi, Gunma, Japan 371-8510

15) Send the application by registered mail (*kakitome*) and indicate “Application Enclosed” on the envelope. Please note that application materials will not be returned.

16) Other:

- (1) Retirement age at Gunma University is 65 years of age.
- (2) Gunma University actively promotes a society based on equal opportunity. In the event that applicants are equally qualified, the University actively promotes the hiring of women.
- (3) Information provided in this application is used for selection and personnel matters only and shall not be used for any other purposes or provided to any other entity.